

7. Policy: Child Protection Policy

7.1. CHILDREN'S PRIVACY

The Company defines Children as individuals under the age of 18. This Processing of Personal Information by the Company is not intended for Children, and we do not intend to collect information about Children. This Company does not knowingly collect information from Children under the age of 18 and we do not target Children under 18 for any marketing purposes. We encourage parents and guardians to take an active role in their Children's online activities and interests.

7.2. RIGHTS RESERVED BY THE COMPANY

The Company reserves the right to monitor, audit, screen, and preserve Company information as the Company deems necessary, to maintain compliance with these Policies and all relevant provisions of the Promotion of Access to Information Act 4 of 2013 (POPIA). Any distribution, unauthorised use, or benefit from Company information by an employee or user, in contravention of these Policies may result in disciplinary action being taken by the Company. The use of any system in such a way that breaches any of the provisions of these Policies, will be reported to the Information Officer at the Company, which may lead to further disciplinary action being taken.

7.3. ENFORCEMENT AND POTENTIAL DISCIPLINARY ACTIONS

Any violation of these Policies may result in disciplinary action being taken against the employee or user in question. Such disciplinary action will be taken in accordance with the Company's disciplinary code and may include the termination of employment for employees of the Company, or cancellation of contractual relations in the case of other users, such as contractors or consultants.

7.4. POLICY AWARENESS AND UPDATE

Training and awareness:

The requirement for these Policies will be explained in detail in the Company's induction program, in the case of employees of the Company. Further training regarding these Policies will be offered from time to time by the Company. The Company will specifically make users who are not employees of the Company aware of these Policies.

Dissemination:


These Policies will be made available on the Company's website, intranet, or notice boards.

Review:

These Policies will be reviewed from time to time to ensure ongoing compliance with POPIA. Such revisions will take place at least annually.

Company Name: Calypso Creative Agency cc
Company Reg Nr: 2009/194454/23
Date: 23 June 2021

7.5. INTERNAL DOCUMENT APPROVAL

Information Officer Name	Signature	Date
Mrs Paula Gageiro		23 June 2021

7.6. DOCUMENT VERSION CONTROL

Version	Date	Summary of Changes